



Graduate Board Oral Examination for Ph.D. Degree

Student: _____ 6-digit Student Hopkins ID: _____ Advisor: _____

This form must be completed by the student's academic advisor. The Mechanical Engineering staff must receive this completed form eight weeks in advance of the earliest proposed date of the GBO to help ensure that the examiners and alternates will be available on at least one of the dates.

1. Please give choices of examination dates and periods.

Table with 3 columns: Choice, Date, Preference. Rows for 1st through 6th choices, each with checkboxes for morning, afternoon, and either.

You, as the advisor and four others will be on the Examination Committee. GBO Examination Committees must have two examiners whose primary faculty appointment is with the Mechanical Engineering department and three examiners whose primary faculty appointments are from other departments.

You MUST contact each prospective examiner to enquire about their interest in, and availability to be an examiner for this GBO before submitting this form. Do not allow or require students to contact potential examiners and alternates!

Faculty with the following primary appointment titles are eligible to serve on GBO Examination Committees: Assistant Professor, Associate Professor, Professor, Assistant Research Professor, Associate Research Professor, Research Professor, Academy Professor, Emeritus Professor.

Faculty with other appointment titles are generally ineligible to serve on GBO Examination Committees, and require prior approval of the Graduate Board. Lecturers, Senior Lecturers, Associate Teaching Professors, and Teaching Professors are ineligible to serve on GBO Examination Committees.

A complete list of academic titles and their eligibility to serve on GBO Examination Committees is provided in a table in the document "Description of Academic Titles" available on the Homewood Academic Council website.

EXAMINERS and ALTERNATES:

A. In addition to yourself, list the names in order of preference three or more Mechanical Engineering professors who you prefer to be the primary examiners or alternate examiners.

Choice	Professor's Name	Professor's Rank	Professor's E-mail
1 st - Advisor			
2nd			
3rd			
4th			
5th			

B. List the names, in order of preference at least four and up to 10 professors from other departments, any of whom you would like to be the primary examiners or alternate examiners.

Choice	Professor's Name	Professor's Rank	Professor's E-mail
1st			
2nd			
3rd			
4th			
5th			
6th			
7th			
8th			
9th			
10th			

Please note any equipment needs or special circumstances:

Please sign this form and secure the Vice Chair's signature. By this signature, you, the advisor, certify that examiner choices were made by the Department Chair or Graduate Program Chair, per the Graduate Board Oral Exams policy at <http://homewoodgrad.jhu.edu/academics/graduate-board/graduate-board-oral-exams/>.

Advisor's Signature _____ Date _____

Vice Chair's Signature _____ Date _____

Date Received by Mechanical Engineering staff: _____

Received by: _____