

**Johns Hopkins University  
Department of Civil Engineering**

**Advisory Committee Charter**

**6 February 2013**

**Membership**

The Advisory Committee (AC) consists of representatives from industry, academia, government and research organizations, including JHU alumni, that bring specific experiences, knowledge, skills, or resources that can aid the Department of Civil Engineering in fulfilling its mission.

**Member Responsibilities**

- Each member should take an individual leadership role in an aspect critical to the Department's long-term success.
- Provide consultation with and critical feedback to, the Chair of the Department of Civil Engineering with respect to the Department's educational programs, research mission, and service to the profession.
- Provide advice and assistance to insure the financial well being of the Department. This may include making connections for the department for research opportunities, making a personal financial contribution to further the department's objectives, and/or reaching out to others on behalf of the department to secure financial support from other alumni, industry and other individuals and organizations.
- Actively participate as a stakeholder in the Department's students and graduates, including working with student groups, aiding in the placement of our students in internships and permanent positions, or developing scholarship opportunities.
- Participate in the Department's ABET accreditation process through annual feedback and assessment of the Department's undergraduate offering.
- Provide the Department with an external voice to the School Administration.
- Advocate for the department both externally, within the profession, and internally, within the School.

**Appointment**

The Chair of the Department of Civil Engineering will issue invitations to serve on the Civil Engineering AC.

**Term of Service**

AC members serve for three year terms. Terms may be renewed.

### Size

The AC consists of between four and twelve members, including the Chair.

### Meetings

The AC will meet, in person, at least once a year. Other AC meetings may be requested by the Department Chair, on an as needed basis, but would generally not be expected to be “in person” meetings.

### Chair

The Chair of the Department will appoint an AC Chair. AC Chair serves for three years. AC Chair (i) is in regular consultation with the Department Chair, (ii) serves as a lead external advocate for the Department, and (iii) chairs all AC meetings.

### Other Officers

The AC Chair may appoint other officers: Secretary, Chair of Special Initiatives, etc... Such appointments are for one year and are renewable by the AC Chair in consultation with the Department Chair.