

6. Plans/Goals (including research and courses) for the coming year:

7. Confirm that you understand and are committed to employing safe procedures for handling chemicals and experiments in your project, including the daily use of PPE.

8. The number of leave days in the past year:

9. Additional comments or concerns

Please be prepared to discuss your (the student's) career goals with your primary mentor/ advisor and thesis committee members during the "Annual Review". Please add comments/ summary of discussion in the box below

Please attach your (a) current CV and your (b) working thesis title and abstract to this review.

Additional Form to be completed and signed by both student and advisors. The student and advisor need to each respond to the statements below using the following scale:

1= disagree, 2 = improvement needed, 3= agree. A written explanation is needed for all "1s".

Lab Work	Student	Advisor
The student is adept at designing well-controlled experiments that address the questions at hand.		
The student conducts lab work following all safety regulations.		
The student positively engages with other lab members, respects the boundaries of lab mates' projects, and is willing to teach and		
The student participates in helping to maintain and improve the lab as a whole (e.g., lab duties).		

Research Project	Student	Advisor
The student sets achievable goals by prioritizing experiments and maximizing the effective use of resources.		
The student understands big-picture implications as well as finer details of their project.		
The student can focus, effectively manage stress, and meet deadlines.		
The student is fully committed to progress in their project (effort, attitude, motivation).		
There are adequate resources for the student to conduct the planned research		

Communication	Student	Advisor
The student can design and organize an effective scientific presentation.		
The student incorporates appropriate suggestions/information from progress reports, committee meetings, and/or reviewers into their work.		
The student successfully networks with others inside and outside of their chosen field.		

Scientific and Career Development	Student	Advisor
The student reads the scientific literature, both within and outside of		
The student has taken advantage of course opportunities to advance their knowledge.		
The student has made progress toward deciding what their future career goals are and are gaining the experience needed to achieve them.		

Advisor/Student Relationship	Student	Advisor

There are adequate opportunities for meetings between the student and advisor.		
The student receives adequate mentorship from their advisor.		
The advisor provides positive feedback and incentive to encourage the student.		
The advisor responds on time to the student's emails and requests to read manuscripts, thesis drafts, and other essential documents		

Questions for the Second Year Review ONLY

Evaluation of the Research Proposal

1= disagree, 2 = improvement needed, 3= agree. A written explanation is needed for "2" and "1".

	Advisor	Faculty Reviewer 1	Faculty Reviewer 2
Was the research proposal submitted to the committee in a timely manner allowing adequate time for review ?			
Proposal Evaluation			
Overall evaluation			
Significance			
Innovation			
Approach			
Comments			

OVERALL PROGRESS (tick one): ____5 (exceeds expectations); ____4; ____3 (satisfactory); ____2; ____1(unsatisfactory)

ADVISOR: Comments on student self-assessment & research presentation and/or recommendations/goals for the coming year can be attached on a separate sheet of paper if necessary.

Advisor's signature _____ Date _____

Faculty signature #1 _____ Faculty signature #2 _____

I have read the comments and discussed this document with my advisor

Student's signature _____ Date _____