

Chemical and Biomolecular Engineering Graduate Student Annual Review Form

Student Name:

Year of Study:

Advisor:

Date:

PART A: GRADUATE STUDENT SELF-ASSESSMENT (To be completed by the graduate student.)

Courses completed in the past two semesters:

Were you a teaching assistant? If yes, how do you think you performed in this area?

Papers published/submitted during the last year:

Conference and internal/informal presentations made during the last year:

Research accomplishments:

Plans/Goals (including research and courses) for the coming year:

Confirm that you understand safe procedures for chemicals and experiments in your project.

Number of leave days in the past year:

Additional Comments:

Please attach your current CV and your working thesis title and abstract to this review.

The student and advisor will each rate the accuracy of statements concerning the student's knowledge, skills, and abilities using the following scale: (1) disagree, (2) neither, (3) agree

Lab Work

The student...	Student	Advisor
Is adept at designing well-controlled experiments that clearly address the questions at hand.		
Conducts lab work following all safety regulations.		
Positively engages with other lab members, respects the boundaries of lab mates' projects, and is willing to teach, provide feedback and help.		
Participates in helping to maintain and improve the lab as a whole (e.g. lab duties).		

Research Project

The student...	Student	Advisor
Sets achievable goals by prioritizing experiments and maximizing effective use of resources.		
Understands big picture implications as well as finer details of their project.		
Is able to focus, effectively manage stress, and meet deadlines.		
Is fully committed to progress in their project (effort, attitude, motivation).		

Communication

The student...	Student	Advisor
Can design and organize an effective scientific presentation.		
Incorporates appropriate suggestions/information from progress reports, committee meetings and/or reviewers into their work.		
Successfully networks with others inside and outside of their chosen field.		

Scientific and Career Development

The student...	Student	Advisor
Reads the scientific literature, both within and outside of their specific field.		
Has taken advantage of course opportunities to advance their knowledge.		
Has made progress toward deciding what their future career goals are and is gaining the experience needed to achieve them.		

Advisor/Student Relationship

	Student	Advisor
There are adequate opportunities for meetings between the student and advisor.		
The student receives adequate mentorship from their advisor.		
The advisor provides positive feedback and incentive to encourage the student.		

ADVISOR: Comments on student self-assessment & research presentation and/or recommendations/goals for the coming year can be attached on a separate sheet of paper if necessary. Advisor should provide written explanation for all "1s".

OVERALL PROGRESS: ___5 (exceeds expectations) ___4 ___3 (satisfactory) ___2 ___1(unsatisfactory)

Advisor's signature _____ Date _____

Faculty signature #1 _____ Faculty signature #2 _____

I have reviewed this document with my advisor and I have seen his/her comments.

Student's signature _____ Date _____