# Proposal Request for the Capstone Experience in Data Science (EN.553.806/506\*)

# INSTRUCTIONS:

# Complete this form, have it signed by your capstone supervisor and upload it to <https://forms.office.com/r/H6Kvy4nZ5W>.

# Register for EN.553.806/506\* (it will show as pending approval). \*BS/MSE students in undergraduate status must register for 553.506.

# Once your proposal has been approved, your registration to the course will be approved by the department.

# If you are working as a team with another student, please include the 2nd students’ name, ID, and email. BE SURE to specifically indicate the individual roles/responsibilities. While many aspects of the research will undoubtedly be a joint effort, there needs to be specific tasks carried out by each team member.

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| --- | --- | --- | --- | --- | --- |
| Student #1 | Last Name | First Name | | Hopkins/SIS ID | Student’s JHU Email Address |
|  |  | |  |  |
| Student #2  *(if applicable)* | Last Name | First Name | | Hopkins/SIS ID | Student’s JHU Email Address |
|  |  | |  |  |
| Capstone Experience Supervisor’s Name | | | Supervisor’s Email | | | |
|  | | |  | | | |
| **Title of Research Proposal** | | | | | | |
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| Description of Research  Write the general/overall description of your research, your data collection, and any thesis or expected outcomes here. | | | | | | |
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| If this is a team project, please outline each student’s roles and responsibilities below in the following format.  If you are working alone, just leave this section blank. | | | | | | |
| <insert student name> Role:  \_\_\_\_\_\_ will be responsible for the following roles/responsibilities  <insert student name> Role:  \_\_\_\_\_\_ will be responsible for the following roles/responsibilities | | | | | | |

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| --- | --- | --- |
| Completion Timeline | | |
| Date | Action | |
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| **Student(s) Signature(s):** | | |
| **You must notify the department of any changes to your research focus, duties and responsibilities, or if you change the title of the capstone. Any changes may result in the need to re-review your proposal. If your capstone supervisor leaves Johns Hopkins University or is otherwise unable to continue to supervise your project, you MUST notify the Sr. Academic Program Coordinator immediately. All students are required to present a poster at the end of the semester and submit a final report to their capstone supervisor. No grade will be posted until both of these requirements have been met.** | | |
| Student 1 Signature | | Date |
|  | |  |
| Student 2 Signature (if applicable) | | Date |
|  | |  |
| ***The proposal described above is approved. This project meets the requirements for EN.553.806*** | | |
| Capstone Supervisor Approval | | Date |
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| **Capstone Approved by Department** | |
| Data Science External Review Approval | Date |
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