M.S.E. in Robotics, Johns Hopkins University
Graduate Student Evaluation Form

Name: ________________________________   Calendar Year: ___________

Responsible Conduct of Research course completed?  □ No  □ Yes  (When? ____________)

Part 1 - to the student: This form is intended to summarize your accomplishments in the past year and indicate your plans for the coming year. Please complete, sign, and discuss this with your advisor. Continue on as many sheets as necessary.

• Courses completed in the past 2 semesters:

• Planned courses for the next 2 semesters:

• Major research accomplishments, if thesis option (papers, conferences, etc.):

• Academic, research, and other goals in the coming year (advisor must agree):

• Your comments:

• Advisor’s comments:

I have reviewed this document with my advisor and I have seen his/her comments
Student signature ________________________  Date ______________
Advisor signature ________________________  Date ______________
Part 2 - to the advisor: This form is intended to guide a discussion with your student about their accomplishments, progress, and areas for improvement. This discussion is an opportunity to evaluate the student/advisor relationship and create a more effective research partnership. Below are several topics that should be covered in the discussion. Please think about these issues before meeting with the student. Space is provided for notes. Both you and the student will sign this form.

☐ Research (discuss if applicable: thesis topic, future publications, ability to conduct quality research, ability to think of and discuss new ideas, overall progress):

☐ Professionalism (discuss as applicable: conduct, presentation skills, writing skills, communication skills, teamwork):

☐ Logistics (graduation timeframe, progress towards students post-graduate goals):

☐ Educational Progress (academic progress, teaching opportunities, TA opportunities):

☐ Other (discuss as applicable) – Unaddressed student or advisor concerns
  - Importance of research with respect to greater research community
  - Students impressions of their progress

Student signature _______________________    Date  _____________
Advisor signature _______________________   Date  _____________

This completed Evaluation Form is due by the first day of Spring semester classes.